Approved For Release 2001/08/15 : CIA-RDP61-00763A000300020056-9

S E C R E T

TO : All Offices Concerned

FROM : Acting Chief, Accounts Branch, Finance Division

SUBJECT: Finance Division Status Allotment and Property Authorization Reports, Fiscal Year 1956 and Status Allotment Ledger Reports, Fiscal Years 1955 and 1954.

1. Attached are the following Finance Division reports for the period ending JUN 30 1956.

(A) Status of Allotment and Property Authorization Report - Fiscal Year 1956

Column 1. Allotment and Property Authorization Code
2. Total Expenditures and Property Issues
3. Unliquidated Obligations and Property Requisitions
4. Total Obligations and Property Requisitions
5. Allotments and Property Authorizations
6. Unobligated Allotments and Available Balance of Property Authorizations

(B) Schedule of Expenditures-Property Issues Fiscal Year 1956

Column 1. Date of Transaction
2. Transaction Description
3. Transaction Code (FY 1956-886 & 896)
4. Finance Division Voucher Number
5. Obligations-Property Requisition Number
6. General Ledger Account Number
7. Allotment Account Number
8. Sub-object Classification
9. Amount

(C) Status of Allotment Ledger Reports, Fiscal Years, 1955 and 1954.

Column 1. Allotment Account Number
2. Total Expenditures
3. Unliquidated Obligations
4. Total Obligations
5. Allotment
6. Unobligated Allotment

(D) Schedule of Expenditures - Fiscal Years 1955 and 1954

Column 1. Date of Transaction
2. Transaction Description
3. Transaction Code (FY 1955-885, 895 and FY 1954-884, 894)
4. Finance Division Voucher Number
5. Obligation Number (when listed)
6. General Ledger Account Number
7. Allotment Account Number
8. Sub-object Classification
9. Amount

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2. The report is for your information. It is suggested that it be reviewed for the purpose of effecting appropriate adjustments if any to your allotments, obligations, property requisitions and/or property authorizations.

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[redacted]

Attachment:

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